

Residential Tenancy Application Form

For your application to be processed you must answer all questions (including the reverse side)

Thomson

1. Agent Details

Thomson Property

150 Balcombe Road, Mentone VIC 3194

Phone: 03 9584 6311

Fax: 03 9583 9831

Email: Mentone@thomsonproperty.com.au

Web: www.thomsonproperty.com.au

Property Manager

2. Rental Payment Method

Please indicate your preferred Rental Payments Method;

Direct Debit

BPay

Payment required within 24 hours of being approved. Your Property Manager will provide an outline of your preferred payment method at time of approval. No cash payments are accepted at our office.

3. Property Details

Address _____

Suburb _____ Postcode _____

Lease Term _____ Years _____ Months _____

Second Preference _____

Date Property is to be Occupied _____ / _____ / _____

Number of Applicants to Occupy the Property _____

No. of Adults _____ No. of Children (ages) _____

Rental Per Week _____ Per Month _____

Do you have Pets Yes No If Yes, Please Specify breed: _____

4. Personal Details

Title _____ First Name _____ Middle _____

Last Name _____

Date of Birth _____ / _____ / _____

Current Address _____

Suburb _____ Postcode _____

Drivers Licence Number _____ State of Issue _____

Alternate ID (eg passport) _____ Number _____

Home Ph _____ Mobile Ph _____

Email _____

Occupation _____ Work Phone _____

5. Property Inspection Declaration

During my inspection of the property I found it to be in a reasonably clean condition and I accept the property in the current condition and agree that it is subject to the availability of the premises on the due date. If this is not the case please indicate any items / issues you would like to be addressed prior to your tenancy and I agree that these items are subject to the owners approval.

Any issues to be addressed; _____

6. Utility Connections



on the move

A Free Service to connect your utilities. We will reduce your stress and save you time by arranging your utility connections. We will contact you within 24 hours.

ELECTRICITY GAS TELEPHONE BROADBAND FOXTEL

YES!! I would like On The Move to contact me to arrange my utility connections.

WATER (standard connection with all applications)

Terms & Conditions - by ticking the box above you are consenting to the disclosure of this page of the application form to On The Move, ABN 84 101 648 257. On The Move and your agent may receive a benefit for arranging your services. Standard connection fees & bonds may apply. It is the responsibility of the Tenant to ensure that the Main Electricity Switch is in the OFF Position between 8am & 6pm on day of connection and ensure there is access to the property. Contact us; phone 1300 850 360.

7. Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the property and am not bankrupt.

I authorize the Agent to obtain personal information from: information in order to:

- (a) the owner or the Agent of my current or previous residence
- (b) my personal referees and employer/s
- (c) any record, listing or database of defaults by tenants

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (d) communicate with the owner and select a tenant
- (e) prepare lease/tenancy documents
- (f) allow organizations/trades people to contact me
- (g) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (h) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (i) refer to collection agents/lawyers (where applicable)
- (j) complete a credit check with NTD (National Tenancies Database - Phone 1300 563 826 – Email info@ntd.com.au)
- (k) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

If Section 6 is completed, I consent to the disclosure of this page of the application form to On The Move ABN 84 101 648 257 for the purpose of enabling On The Move to offer the connection and disconnection services to me. I consent to On The Move disclosing personal information it has collected about me to utility service providers for that purpose and to obtain confirmation of the connection or disconnection. I acknowledge that neither On The Move nor the Agent accept any responsibility for any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure.

Signed: _____

Date / / _____

8. Current Property

What is your current residential address:

Suburb _____ Postcode _____

How long have you lived at your current address: Years Months

Name of Landlord / Agent (if applicable) _____

Phone Number _____

Rent Paid per month \$ _____

Reason for leaving _____

Was bond repaid in full Yes No If No, please specify why: _____

9. Previous Property (if any)

What was your Previous Residential Address

Suburb _____ Postcode _____

How long have you lived at your previous address Years Months

Name of Landlord / Agent (if applicable) _____

Phone Number _____

Rent Paid per month \$ _____

Reason for leaving _____

Was Bond Repaid in Full Yes No If No, please specify why: _____

10. Employment Details

Occupation _____

Business / Employers Name _____

Employment Address _____

Suburb _____ Postcode _____

Employer Phone Number _____

Contact Name _____

Length at Current Employment Years Months

Net Income \$ Per Week \$ Per Month

11. Previous Employment Details

Occupation _____

Employers Name _____

Employment Address _____

Suburb _____ Postcode _____

Employer Phone Number _____

Contact Name _____

Length at Previous Employment Years Months

Net Income \$ Per Week \$ Per Month

12. Centrelink Benefits

Type _____ Per Week \$ _____

13. If Student, please complete the following

Place of Study _____

Course being undertaken _____

Course Length _____

Parents Name _____

Parent's Phone _____

Parent's Address if Overseas _____

Campus Contact _____ Ph _____

Income \$ _____

14. Self Employed: please complete the following

Accountant _____ Phone. _____

ABN: _____

15. Personal Referees

1. Reference Name _____

Occupation _____

Relationship _____ Phone _____

Notes _____

2. Reference Name _____

Occupation _____

Relationship _____ Phone _____

Notes _____

16. Emergency Contact

Please provide an emergency contact not residing with you

First Name _____ Surname _____

Relationship _____ Phone Number _____

Address _____

Suburb _____ Postcode _____

Email _____

17. Identification

The application will not be processed until 100 points has been achieved by the applicant

Drivers licence (50 pts) Reference from Landlord/agent (20 pts)

Passport (50 pts) Utility bills (20pts)

Photo ID (30 pts) Bank statements (20 pts)

Last 4 rent receipts (30 pts) Copy birth certificates (20pts)

18. Additional Notes
